MINUTES OF
COMMUNITY STRATEGIES, INC.
EPIC ONE ON ONE CHARTER SCHOOL – SPECIAL BOARD MEETING
50 PENN PLACE, 1900 NW EXPRESSWAY, SUITE 305
OKLAHOMA CITY, OK 73118

Public view: https://www.facebook.com/epiccharterschools

AGENDA

Monday, December 7, 2020 @ 5:30 p.m.

1. Call to order and roll call
   started at 5:40 p.m.

   Present:     Chair Doug Scott  Absent:  Mike Cantrell
               Betsy Brown
               Adam Reynolds
               Dr. Kathren Stehno
               (joined after Item No. 4)

2. Pledge of Allegiance and Moment of Silence
   Led by Supt. Banfield

ACTION ITEMS
The following items will be considered for action by the Board of Education on an individual basis and a roll call vote will be conducted on each item separately.

3. Minutes of the October 21, 2020, Regular Board meeting.
   Board Member Brown moved to approve. Board Member Reynolds seconded the motion.

   Brown Approved • Reynolds Approved • Scott Approved

4. Discussion and possible action to appoint new board member.

   Supt. Banfield noted that the process the board put in place to find a new board member brought about many highly qualified applicants for review, and that he would like to leave it up on the site to continue to create a bank of qualified board members for the future.
   He explains in detail his recommendation to accept Dr. Stehno as a board member. She has 20 years of classroom experience, and has been in public education since
1979. She is currently an assistant professor at Southweserrn Christian University and has experience with charter schools. She has spent the last 5 years as Project Manager of the Oklahoma School Performance Review Program at the Office of Educational Quality and Accountability.
Chair Scott asked how many applicants there were, and Banfield stated Dr. Stehno was chosen from 6 highly qualified applicants.

Board Member Brown moved to approve. Board Member Reynolds seconded the motion.

Brown Approved • Reynolds Approved • Scott Approved

*Dr. Stehno joined the board to be counted in the votes at this point.

5. Information to the Board and Discussion
   a. Superintendent Update

      Supt. Banfield

      Enrollment: 58,251 students for both schools, One on One has over 35,000 which is 60% of the student population
      Preliminary Daily Membership for 2020-2021 SY is 35,355 (count taken from day 45)
      Student growth went down in November and should normalize now, unless there is a spike in Covid or flu
      Winter benchmarking started, which indicates growth per student. Will drive decision making for teachers, be shared with the parents, and keeps Epic accountable for each student's growth. This testing also helps teachers remediate students, while simultaneously introducing current standards.
      All students grades 3-12 have a 24/7 online tutoring service.

   b. Financial Update / Financing Update

      Brock for Epic

      explained the Epic One treasurer's report: such as cash balances, warrants issued and warrants paid, activity report, monthly revenue (the loan will be netted out to reflect actual revenue), etc.
      spoke to the line of credit of $24.8 million outstanding as of November 30, 2020, and how this loan was needed due to the influx of students, being paid on last year's student count of 35,355 (both schools' total) and payroll obligations. They have been very frugal to make it to the midyear adjustment, which they have remarkably found a way to do so.
      Ben Harris for CMO - was asked by Chair Scott to give a financial presentation for the CMO

      Late June: there were approximately 1,000 new students per day. The CMO did modeling for cash flow for the influx of students, for borrowing, and decided that $30 million would be necessary.
July: began working with banks to get the $30 million loan
September: incurred a cash deficit, making acquiring the loan a necessity.
Received verbal agreements from private institutions for more than $30 million, but was more expensive than a traditional bank. A regular bank would not loan that amount of money for several reasons, including the bank they had a relationship with. But at the end of September they were able to get a new banking relationship for a revolving $25 million
Hickman - what funding will come from the State for the mid-year adjustment, considering the school is currently paid off of last year’s student count?
Harris - approximately $120 million, with the borrowing needs being approximately 1/4 that amount

c. Educational Management Organization Update

Ben Harris for CMO

Gave a status update for each item on the Resolution from the previous board meeting. Several items are on this agenda for approval, such as the intercompany agreement and the Epic Youth Services agreement. Spoke to the internal auditor’s new repeating processes, and that the treasurer’s report will now become a regular part of the board packet. The school is in the process of hiring an assistant superintendent of finance and encumbrance clerk, and hope to have Banfield’s recommendation at the next board meeting. The signatory for all contracts has changed to Banfield or Chair Scott.

d. Legal Status Update

Bill Hickman, Board Attorney - gave an update on Notice to Terminate by the SVCSB (Statewide Virtual Charter School Board)
  - hearing date has been extended from January 21st to March 8-11
  - the school has issued 3 subpoenas for documents to fully respond to the notice: SDE (State Department of Education), SVCSB, and SAI (State Auditor & Inspector)
  - preliminary witness and exhibit lists have been exchanged
  - no audit workpapers have been received by Epic from the SAI. But, the school received documents today in response to the October 1 open records request that showed the SVCSB has received workpapers from as early as October 1 to present. The notice to terminate was issued by the SVCSB in mid-October. The documents indicate that as early as October 5th legal counsel for SVCSB was in touch with the SAI to justify the termination notice. The documents provided to the SVCSB by the SAI was the only way Epic was able to see any workpapers to begin building a defense for the termination hearing. The volume of workpapers given to the SVCSB was quite a bit more than that given to the SDE.
  - Epic submitted an open records request to the SAI for workpapers on
October 1st and have still not received any
- Chair Scott asked if Epic would have time to receive and digest the information and properly prepare for the hearing in March? Hickman responded that he hoped so, but as of now they have not received any workpapers from the SAI. However, the SAI is still conducting presentations and press conferences on this audit, but the entity that is the subject of the audit, Epic, has not received workpapers. If needed, the school can serve a subpoena for the workpapers, as the most recent subpoena did not include the workpapers. The school is trying to work cooperatively and not do that.
- Brown asked how long the school should wait if it does not have the workpapers? Hickman stated early January, but that they can also pursue an open records act violation, but explained why the subpoena would be the better option.
  Hickman and the board members further discussed the above and the board members asked questions.

6. Presentation to the Board and Discussion
   a. Internal Auditor’s Administrative Cost Penalty Analysis

Linda Ladd - reviewed findings from the regarding the $8 million in administrative payroll cost penalty the SDE states it is owed for failing to properly classify and report admin payroll costs according to the SAI audit.

She reviewed source documentation provided to the SDE by the SAI for the administrative payroll costs findings, and discovered crucial factors not taken into consideration. The issues were recurring throughout her investigation of the source documentation. She explained in detail, and below is a summary:

- Underreported Administrative Costs calculation were Overstated
  - Job Title: the current job title was used, rather than looking back at previous years for job titles. Example: a teacher moving into an administrative position. Each fiscal year should have been looked at separately. Also, if a job title had “director” in it, it was categorized as administrative, when the job description itself is not administrative. Additionally, one employee was listed as Director of Legal Services, but expenditures related to legal services according to OCAS should be excluded from administrative costs
  - Timing of bonus payment: the job title at the time the bonus payment was paid out was used, when bonuses are paid for performance the prior year. So if a teacher moved to an administrative position, their teacher bonus would have
been paid while in the administrative position. This was incorrectly calculated as an administrative cost.
- One employee was incorrectly classified as Director of External Communications, but was actually a special education teacher the entire timeframe.

*The school has identified $7,412,686 from 2017-2019 (more than 80% of this finding in the audit report) that should not have been listed as administrative. The recurring errors creates the risk of the remaining workpapers also having errors. The source documentation did not properly tie back to the figures in the audit report, making it challenging for someone to review and arrive at the same conclusion. Source documentation should directly evidence what is in the finding in the audit report.
The school was limited to reviewing only the evidence provided to the SDE for this particular audit finding.

Chair Scott: asked what documentation the school reviewed to find these errors. Ladd stated she used a spreadsheet the SAI sent the SDE, and Hickman explained that it was from an open records request the school did to the SAI for documents provided to the SVCSB and SDE. So these are documents that were provided from the SAI to the SDE, and the school has no way of knowing if there are additional records.

Chair Scott: the spreadsheet is what we assume the SDE used to come up with the $8.4 million administrative cost penalty, and confirmed that this was how the errors were found. He spoke as to his serious concern as to the accuracy of the information the SAI has provided to the SDE and SVCSB, and that the school needs to go through it and to ensure there aren’t any more mistakes.
Brown: asked if there were any other helpful documents Ladd used for this review, and Ladd stated there were a few PDF’s provided to the SDE, but were examples as to an item on the spreadsheet. But, even one of the example PDF’s showed an employee who had been correctly coded in the administrative costs. So there was an error, even within the SAI’s examples.
Purchasing and General Business

7. Discussion and possible action to approve Dori Williams as Encumbrance Clerk.
   Hickman - the SDE requested the encumbrance clerk be an employee of the school. If the board agrees, Dori Williams, who is already an employee of the school, will go to training to be an encumbrance clerk. Hickman recommends taking action as it would be directly responsive to an issue raised by the SDE. She was unable to attend this meeting, but was at the last board meeting when there was not a quorum. She will be at future meetings.

   Board Member Reynolds moved to approve. Board Member Brown seconded the motion.

   Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved

8. Discussion and possible action to approve purchase orders and encumbrances through November 30, 2020.

   Brock - Discussed the purchase orders and encumbrances as a whole. Explained the PO on October 23rd named Bank of Oklahoma, which is consolidated to one line item for mileage paid to employees, rather than each employee name being a line item (per the auditor's request). This number has gone down significantly since last school year because of the pandemic, so while expenses have gone up due to student growth, mileage was down about $150,000 for the month of September. He also pointed out the line of credit PO to Regent Bank, which was payment on the loan the board approved and will be paid back by end of January/early February.

   Ms. Williams will be presenting this item in the future.

   Board Member Reynolds moved to approve. Board Member Brown seconded the motion.

   Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved

9. Discussion and possible action to approve the Online License and Tutoring Services Agreement with FEV Tutor, Inc.

   Wadley - provides 24/7 online tutoring service, renewal of a previous contract

   Board Member Reynolds moved to approve. Board Member Brown seconded the motion.

   Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved
10. Discussion and possible action to approve the Focus Care Inc. dba FEV Tutor Inc. Master Services Agreement.

*Wadley - host of Epic Live service, Epic Live provides synchronous instruction, like a Zoom with more powerful tools for students and teachers to interact, work problems and view the same material together.*

*Chair Scott confirmed this is the first year to do this, and Wadley stated this is the first year to use them to host this service.*

*Banfield stated they used a similar platform in the past, but this program allows educators to provide instruction similar to a brick and mortar classroom to receive direct instruction, along with having a social component. Provides structure to the week, and also creates a sense of normalcy for students used to whole group instruction.*

*Brown stated that as an Epic mom this is fantastic, and especially her younger daughter likes the social interaction.*

*Dr. Stehno asked if everyone has access to this program, and Banfield confirmed.*

*Board Member Brown moved to approve. Board Member Reynolds seconded the motion.*

*Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved*

11. Discussion and possible action to approve revised Oklahoma Commercial Lease Agreement with Summerbrook Leasing, LLC in Antlers, OK.

*Wadley - the board previously approved this agreement, but at the request of the SDE and SVCSB there are changes to the counterparty entity description.*

*Hickman - this facility has not been used for any instructional services since this was last discussed back in October, the facility had to go through a process to be approved for instructional purposes.*

*Brown confirmed that this is why it ends 12-31-20, and Hickman confirmed.*

*Board Member Brown moved to approve. Board Member Reynolds seconded the motion.*

*Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved*

12. Discussion and possible action to approve Telecomp Agreement.

*Wadley - provider of information technology: technical support, shipping/receiving, repair, maintenance, software updates, etc.*

*Chair Scott confirmed this is a renewal and asked how long the school has been using them – Wadley confirmed and stated 10 years.*

*Board Member Reynolds moved to approve. Board Member Brown seconded the motion.*

*Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved*
13. Discussion and possible action to approve Memorandums of Understanding with the following residential facilities: Rolling Hills Hospital, Oklahoma Family Counseling and Southern Plains Treatment Services, Willowcrest Hospital, Moccasin Bend Ranch, and Thunderbird Challenge Program.

_Lealon Taylor - these are continued partnerships from previous years, many come from DHS and OJA (Office of Juvenile Affairs) - These are residential facilities for behavior or emotional issues, and the school provides educational needs. Both virtual and in-person._

_Reynolds confirmed all 6 are being renewed, and Lealon confirmed that all are continuing._

_Brown - asked if since most of these students are only in the facility for 30-90 days, does that mean they may enroll in the school, and then the school loses them to their original school. Lealon confirmed, and also stated that because of the timing the school sometimes educates them without state funding, but this is what the school is all about._

_Board Member Reynolds moved to approve. Board Member Brown seconded the motion._

_Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved_

14. Discussion and possible action regarding leave sharing donation policy.

_Hickman - Department Chair of HR and Assistant Supt of Communication has designated him to present, as they worked together on the next three policies._

_- due to the nature of this year with Covid, the school and employees wanted to be able to donate unused leave to the employees in need. There is a bank that the hours go into so that it is fair, teachers can apply for these hours, and there is also a limit as to how much an employee can give so they don’t drain their unpaid leave._

_Board Member Brown moved to approve. Board Member Reynolds seconded the motion._

_Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved_

15. Discussion and possible action regarding social media policy.

_Hickman - the school had a short social media policy, but have now made it much more extensive as to the impact that social media can have on the workplace as to creating a hostile workplace environment. The HR Director had a policy like this at her previous employer and it was ruled by the National Labor and Relations Board as a valid and enforceable policy. Good balance of freedom of speech, and creating a safe work environment._

_Dr. Stehno asked how this will be given to the staff, and Hickman stated an amended Employee Handbook will be sent out._
Board Member Dr. Stehno moved to approve. Board Member Reynolds seconded the motion.

Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved

16. Discussion and possible action regarding unpaid leave policy.

Hickman - for employees who don’t qualify for FMLA, they can apply for and be paid for unpaid leave. This provides how the employee may qualify for this and how to apply.

Reynolds - asked if it could be used with the leave sharing donation policy, and Hickman stated that it could

Board Member Brown moved to approve. Board Member Dr. Stehno seconded the motion.

Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved

17. Discussion and possible action regarding board member terms, appointment process, and bylaw changes.

Hickman - no documentation to take action on and invites discussion, but he recommends tabling this item due to item no. 23 which is a consulting organization that will guide the board through all of these processes and the changes needing to be made.

Chair Scott asked how quickly the board will work with the company in item no. 23 should item 23 be approved? He wants to make sure these items are not being put off for too long.

Hickman stated it would begin this month. One of his other clients is already working with this company and the company is very reputable. Item 23 is related to the SDE’s demand letter, and the SDE recommended the board go through the process of looking at these items. Hickman also stated that it would be best for the board members to cycle each fiscal year, rather than each year so that new board members will come on at the beginning of a school year. Also, spoke as to Epic being the only, if not one of the only, charter school that has put its board application through a public process by putting it on the website.

Chair Scott stated it makes sense to table this item so they don’t make motions, just to change said motion if item 23 is approved.

Board Member Brown moved to table this item. Board Chair Scott seconded the motion.

Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved

18. Discussion and possible action regarding board policy concerning management and accounting of funds and contracting and purchasing.

Hickman - series of financial policies being recommended to the board. These are practices the school was already doing, but are now put into a more formal policy. Under the purchasing policy, the school is formalizing the superintendent to enter
into contracts up to $150,000 prior to board approval (will still be approved by the board), and expenditures up to $150,000 (whether a single item or a group of items). He explained that in his prior experience as an Air Force contracting officer, people would attempt to split up expenses to circumvent a policy like this, but this policy prohibits that. This is similar to the superintendent of other districts of this size, such as OKCPS (which he thinks is $250,000). If it is over the $150,000 limit, this policy is explicit that it needs board approval first. He explained this policy in further detail.

Brown asked about annual routine expenditures and whether it has to be approved beforehand, and Reynolds asked for additional information regarding routine items. Hickman stated that if it is a routine annual expenditure, they are not usually over $150,000, but since they are routine the superintendent could take action because it is routine (examples such as Chromebooks and devices for instruction). He spoke to this also being similar to OKCPS and other large districts, and he also spoke to emergency situations.

Board Member Reynolds moved to approve. Board Member Brown seconded the motion.

Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved

19. Discussion and possible action to approve resolution to Regent Bank.

Brock - authorizes Chairman Scott and Secretary Brown to sign loan documents on behalf of the board, even though the board already approved the loan for this school year.

Chair Scott asked them to be revised to replace Liberty Mitchell’s name with Dr. Stehno’s name, and Brock and Hickman agreed.

Board Member Brown moved to approve with the change of adding Dr. Stehno to the signatory page. Board Member Reynolds seconded the motion.

Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved

20. Discussion and possible action to accept conflict of interest disclosures.

Hickman - not required, but as a best practice to be transparent and accountable, the board members along with Superintendent Banfield, the CMO representatives Mr. Harris and Mr. Chaney, and CFO Mr. Brock have signed these forms, which will be included in the board packet for public record. It is not required that anyone but the board does this, but the school wanted to go above and beyond. Dr. Stehno also filled one out as a part of her application.

Board Member Brown moved to accept. Board Member Dr. Stehno seconded the motion.

Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved
21. Discussion and possible action to approve Community Strategies Inc., to enter into subscription agreements.

_Brock - these are to finalize the additional $5 million of the $30 million debt raise. If the school cannot go the bank route, this will allow the school to enter into an agreement. McAfee and Taft have looked over these agreements._
_Hickman - confirmed that this is just for $5 million, with the grand total of the debt raise being the $30 million that was previously approved. He recommends approving as this is not going above the $30 million that was previously approved._
_Brock - stated that they have already had some agreements come in, but are not going to sign unless the board approves and if the bank route does not come through. These are private groups that offer to loan money, and the school has several offers so they can pick the least expensive loan._
The board, Brock, and Hickman then had a lengthy discussion regarding the $25 million loan in detail and the subscription agreement up to $5 million in detail, such as commitment and origination fees, interest rates, subscription agreements expiration dates, subscription agreements costing more than bank loans, as well as how the audit release and action of the SVCSB has made it harder to get the loans to serve the influx of students.
_Hickman asked that it be clear in the motion to approve that this amount is only up to $5 million._

_Board Member Reynolds moved to approve entering into subscription agreements up to $5 million dollars, to bring the total amount borrowed to the $30 million previously approved by the Board. Board Chair Scott seconded the motion._

_Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved_

22. Discussion and possible action to authorize entering into agreement with City Wide.

_Supt. Banfield - janitorial services company the school has already been using, expanding services for multiple locations_

_Board Member Brown moved to approve. Board Member Reynolds seconded the motion._

_Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved_

23. Discussion and possible action to authorize entering into agreement with Education Board Partners.

_Hickman - this item was also discussed in part at item no. 17. There was a request in the SDE's demand letter to present a plan for the independent review and assessment of the board as a whole. This national, non-profit organization is dedicated exclusively to strengthening nonprofit boards of education, working with public schools and charter schools. He has seen this company in action working with a smaller client of his, and believes they could be a great benefit._
_Chair Scott believes that even if the SDE had not recommended this, due to the
school growth and the changes in the school, it is certainly time to review and update processes for the board.

Hickman recommended the Board approve and add “engage this company up to $5,000” in the motion.

Board Member Brown moved to authorize the Board Chairman to engage this company up to $5,000. Board Member Reynolds seconded the motion.

Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved

THE BOARD VOTED TO ENTER INTO EXECUTIVE SESSION AT THIS TIME.

24. Discussion and possible action to approve amended Operating Agreement with Epic Youth Services.

Hickman - This is the sixth amended operating agreement between Community Strategies Inc. dba Epic One on One and Epic Youth Services (EYS).

Hickman discussed in detail the changes made, such as:
- bringing this to the board for annual renewal
- Learning Fund (LF) section being laid out in more detail: such as how the calculation of the LF payments are made, LF being independently audited with certain specifications in order for these LF expenditures to be held more accountable, etc.
- EYS shall engage a Big Five accounting firm, which was discussed in detail as being for the entire contract, not just the LF. If this firm finds the board did not get everything within the contract, financial penalties can be imposed on the management company.
- The management fee shall be invoiced at 10% of the monthly collected revenues, and include itemized invoices for amounts of charged for goods and services in accordance with OCAS codes and applicable laws

The changes are important in response to the SDE’s demand letter to address concerns. This is a “living” document that can be changed as necessary based on feedback from the sponsoring agency, the SDE, the management company and the board.

Brown stated that this process has been difficult as the management company has been working for 10 years to develop a series of complicated systems that serve the students well. And when being asked to make drastic changes, it cannot happen overnight, and they are trying to make massive changes in a way to not interrupt the students’ education. There may need to be more changes made.

Chair Scott stated he is proud to be on this board, and is thankful of the work put into this school (both One on One and Blended). He agreed that this process of addressing the state agencies’ concerns, some that have merit and some they believe do not, but at the same time working hand-in-hand with the management company.
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The management company has done a great job of creating a school we can be proud of. The board is trying to do what it can to make changes, but have to do so in a way that does not interrupt education and still honor the teachers staff, and all the people that make Epic what it is.

Board Member Reynolds moved to approve. Board Member Dr. Stehno seconded the motion.

Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved

25. Discussion and possible action to approve Cooperative Agreement with Epic Blended. Hickman - replaces the intercompany agreement between One on One and Blended that was not detailed enough regarding how the payroll and cost allocations were done. This one is modeled on ones other schools of similar size have used, and is fiscal year to fiscal year. No longer will all payroll and costs be allocated between the two districts, but only positions that work for both schools (such as the HR Director) will be allocated (60% for One on One and 40% for Blended, based on student attendance at both schools). If there were two HR Directors for each school, that would take tax dollars away from the students. It is allowed by law for the districts to share resources. After conversations with the SDE, the school believes this will provide the details of said apportionment that was missing. Paragraph 6 also states this shall not affect the legal requirement that One on One and Blended are separate and distinct charter schools in all respects, and this is simply a way to be efficient with use of resources that cannot be directly attributable to one school in a way to put more money into the classroom.

Board Member Dr. Stehno moved to approve. Board Member Brown seconded the motion.

Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved

26. Discussion and possible action to approve Distance Learning and Telemedicine Grant Agreement.

Brock - grant awarded to the school in the amount of $969,000 to learn in a virtual reality environment. Can accept the funds in advance, or be reimbursed. The technology will not be purchased until January or February, and they will likely opt for reimbursement to keep it in line with how the school has done other grants.

Board Member Brown moved to approve. Board Member Dr. Stehno seconded the motion.

Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved
27. **EXECUTIVE SESSION:**

Motion to enter into Executive Session as provided for in 25 O.S. 307(4) to have confidential communications between a public body and its attorney concerning a pending investigation, claim, or action, concerning the: (1) State Audit & Inspector’s Investigative Audit Report, the (2) Oklahoma Board of Education demand concerning administrative costs and accreditation related deficiencies, and the (3) Statewide Virtual Charter School Board issuance of Notice of Intent to Terminate Charter Contract, when advised by legal counsel that disclosure of any additional information could seriously impair the ability to process or conduct the pending investigation and/or claim in the public interest - 25 O.S. §§ 307 (B) (4) and (7)

a. **(Action) Vote to convene into Executive Session.**
   
   **Board Member Dr. Stehno moved to convene into Executive Session at 7:48 pm. Board Member Brown seconded the motion.**
   
   *Brown Approved  ● Reynolds Approved  ● Dr. Stehno Approved  ● Scott Approved*

b. **(Action) Vote to return to Open Session and Reading of the Executive Session Minute.**
   
   **Board Member Brown moved to return to Open Session at 10:23 pm. Board Member Dr. Stehno seconded the motion.**
   
   *Brown Approved  ● Reynolds Approved  ● Dr. Stehno Approved  ● Scott Approved*

   **No action taken. No votes cast.**

   c. **(Action) Discussion and possible action(s) on items considered in Executive Session.**

   **Board Member Brown moved to adopt Resolution No. 2020-02 for corrective action. Board Member Reynolds seconded the motion.**

   *Before the final vote, Chair Scott read the entire attached Resolution No. 2020-02 to the Board and members of the public.*

   *Brown Approved  ● Reynolds Approved  ● Dr. Stehno Approved  ● Scott Approved*

**THE BOARD THEN MOVED BACK TO ITEM NO. 24.**

28. **Public Comments**

All meetings of the Board of Education shall be open to the public, and any regular meeting shall include an opportunity for the public to address the Board. Presentations under “Public Comments” are limited to three (3) minutes. Where several people wish to address the same subject, a spokesperson must be selected. The Board Chairman may interrupt and terminate any presentation that is not in accordance with any of these criteria. Board members may not respond to speakers’ comments. Matters that
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are subject to any legal action or investigation are not proper topics of public comment and are not authorized.

None.

29. Adjournment

Adjourned at 10:54 p.m. Board Member Dr. Stehno moved to approve to adjourn the meeting. Board Member Reynolds seconded the motion.

Brown Approved • Reynolds Approved • Dr. Stehno Approved • Scott Approved

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Board Chairman Doug Scott

______________________________
Secretary Betsy Brown