

**COMMUNITY STRATEGIES, INC.
EPIC BLENDED CHARTER SCHOOL –BOARD MEETING**

**50 PENN PLACE, 1900 NW EXPRESSWAY, SUITE 305
OKLAHOMA CITY, OK 73118**

Public view: <https://www.facebook.com/epiccharterschools>

AGENDA

Monday, January 25, 2021 @ 7:00 p.m.

1. Call to order and roll call

Started at 8:15

Present:

Chair Doug Scott

Dr. Stehno

Betsy Brown

Absent:

Adam Reynolds

Mike Cantrell

2. Pledge of Allegiance and Moment of Silence

Led by Supt. Banfield.

ACTION ITEMS

The following items will be considered for action by the Board of Education on an individual basis and a roll call vote will be conducted on each item separately.

3. Minutes of the December 7, 2020, Special Board meeting.

Board Member Brown moved to approve. Board Member Dr. Stehno seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved

4. Discussion and possible action to accept resignation of Board Member Mike Cantrell.

Chair Scott noted that Board Member Cantrell has submitted his resignation due to health concerns. Chair Scott stated that the board appreciates the years of service that Cantrell gave and that his unique perspective will be missed. Board

Member Brown moved to approve. Board Member Dr. Stehno seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved

5. Discussion and possible action to approve new board member.

Supt. Banfield presented. Supt. Banfield explained that there were multiple wonderful candidates, and after careful consideration is submitting John Franklin (JP Franklin) for approval as new board member. Mr. Franklin’s daughter was an Epic student. Mr. Franklin is a former Epic parent and has seen Epic as taxpayer and from the parent perspective. Supt. Banfield observed that Mr. Franklin has high financial acumen, and that is a trait Epic is interested in. He has experience with volume purchasing due to work in contracting/construction and would be beneficial to our board. Supt. Banfield informed the board that Mr. Franklin could not be here tonight, but he is committed to serving on the board. Dr. Stehno stated that she believes Mr. Franklin is quite qualified. Chair Scott appreciates having a former Epic parent and also having business / financial experience from running own business. Chair Scott moved to approve Mr. Franklin to become a new board member. Board Member Brown seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved

6. Information to the Board and Discussion

a. Superintendent Update

There are approximately 22,551 students, which is approximately 40% of overall student population. Supt. Banfield joined Attorney Hickman at Rose State, our sponsor and presented to them. They were very supportive and asked great questions. We had a great opportunity to connect with our sponsor. Also spent time at a BLC and was very impressed with the education going on.

b. Financial Update / Financing Update

Presented by Josh Brock. Mid Year Allocation was \$122 million. Similarly well positioned going forward as in Blended. As of the end of December, in the Treasurer’s financial ended in the positive. Cost of borrowed funds was almost \$222,000. Borrowed funds will be repaid quickly.

c. Educational Management Organization Update

Ben Harris gave update.

Legislative session starts in February. Deadline for bill filing has passed,

over 3,000 were filed. There are about 200 education related bills filed. Those will be examined and see if they specifically relate to Epic / virtual schools. Will analyze what effect they will have. On technology, just finished quick entry grade book screen. This update reduced gradebook time by about 2/3. Focusing on teacher productivity, want them to focus on directly instructing. RTI module has been redone. It is standards based and saves time, and teachers are using now. On the front end, there is the ILP. During the year there is a PLP, which has been revamped and integrating it in google classrooms. Much more user friendly.

d. Legal Status Update

Discussed presenting Epic response to State Audit to Rose State. Noted Epic still has not been able to present a response to SVCSB who instead chose to pursue termination. Rose State went to Executive Session and chose not to take any action regarding State Audit Report.

Still in discussion with Oklahoma Teachers Retirement System, working with their General Counsel to get Epic Blended approved to join. Hoping to get that on the OTRS agenda for February or March as part of long term strategy as communicated to SDE.

e. Internal Auditor Update

The monetary demand from the SDE only applies to the One On One School.

Purchasing and General Business

7. Discussion and possible action to approve purchase orders and encumbrances through December 31, 2020.

December purchase orders were mainly for online tutoring.

Board Member Dr. Stehno moved to approve the motion. Board Member Brown seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved

8. Discussion and possible action to approve Consulting Engagement Letter with Arledge & Associates.

Josh Brock Presented. Arledge & Associates are a local CPA firm. They are approved for school audits. They are engaged to review, analyze assist, school and auditor on the OCAS framework, analyze our current coding, provide

suggestions for management regarding OCAS, and job coding and descriptions and determine coding of those. Them being an approved school auditor will allow us to improve our framework and have higher levels of consistency with our growing staff. It is an hourly rate. We look forward to working with them. Chair Scott moved to approve. Board Member Brown seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved

9. Discussion and possible action to approve Fire Alarm Monitoring Agreement with Eales Electronic Corp.

Stonegate BLC location is having difficulties with the fire alarm monitoring via network. After multiple attempts, it was determined the best choice was to move to cellular, just \$12.50 more a month. Board Member Brown moved to approve. Board Member Dr. Stehno seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved

10. Discussion and possible action to approve Revised Corrective Action Plan.

Federal Programs audit occurred and Blended previously submitted corrective action plans and the department had minor changes they wanted to see. These plans are substantially the same as previously approved. Board Member Dr. Stehno moved to approve. Board Member Brown seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved

11. Review of the 2020 403B plan.

Presented by Josh Brock.

The requirements of Epic's ERISA 403B plan include an annual audit and review with board. This plan is done through Edwards Jones and American Funds. There are currently about 40 participants now. This plan in addition to OTRS. Board Chair Scott moved to approve. Board Member Brown seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved

12. Discussion and possible action to approve Wengage Accounting Software Contract.
Presented by Josh Brock.

Epic has used Wengage since inception. Epic has used different modules, and added personnel earlier this year. Josh Brock states that this will improve long term to match personnel reporting to OCAS. Now have added purchase requisition piece. This module adds more control and layers of accountability, adds cost of approximately \$3,288. Board Chair Scott moved to approve. Board Member Dr. Steno seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved

13. Public Comments

All meetings of the Board of Education shall be open to the public, and any regular meeting shall include an opportunity for the public to address the Board. Presentations under “Public Comments” are limited to three (3) minutes. Where several people wish to address the same subject, a spokesperson must be selected. The Board Chairman may interrupt and terminate any presentation that is not in accordance with any of these criteria. Board members may not respond to speakers’ comments. Matters that are subject to any legal action or investigation are not proper topics of public comment and are not authorized.

No members of the public made comment.

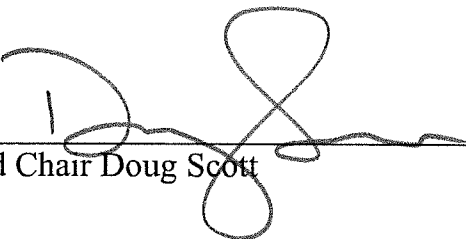
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Adjournment

Board Member Brown moved to adjourn. Board Member Dr. Stehno seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved

Meeting Adjourned at 9:15



Board Chair Doug Scott

Board Secretary Betsy Brown