

**MINUTES OF THE
COMMUNITY STRATEGIES, INC.
EPIC BLENDED CHARTER SCHOOL –BOARD MEETING
ON FEBRUARY 25, 2021**

**50 PENN PLACE, 1900 NW EXPRESSWAY, SUITE 305
OKLAHOMA CITY, OK 73118**

This meeting will be held via videoconference per SB1031.

Public view: <https://www.facebook.com/epicharterschools>

Board Documents available at:

<https://www.dropbox.com/sh/t38aggi0uvlvdla/AAC87OQGufM-raFU1MoPbLXJa?dl=0>

Members of the public shall be allowed to submit requests to address the board in the same manner that they were allowed at physical meetings of the board. To comment, the public must send those requests to communications@epicharterschools.org no later than 5 p.m. on Thursday, February 25. They should indicate which meeting they wish to make comment and related to which item they wish to make comment. Prior to 5:30 p.m., those wanting to make public comment who contact us will be given a Zoom link to do so. Public Comments are limited to three (3) minutes and must be related to an agenda item or topic. Where several people wish to address the same subject, a spokesperson must be selected. The Board Chairman may interrupt and terminate any comments that are not in accordance with any of these criteria. Board members may not respond to speakers' comments.

If the audio or video connection is disrupted, the meeting will temporarily pause for 10 minutes. After 10 minutes, the meeting will reconvene. If that is not possible, the meeting will end and an announcement about a rescheduled meeting will be posted on the school website.

AGENDA

Thursday February 25, 2021 @ 6:00 p.m.

- 1. Call to order and roll call**

Started at 8:14

Present:

Doug Scott

Betsy Brown

Kathren Stehno

JP Franklin

- 2. Pledge of Allegiance and Moment of Silence**

Supt. Banfield led the Pledge of Allegiance and Moment of Silence.

ACTION ITEMS

The following items will be considered for action by the Board of Education on an individual basis and a roll call vote will be conducted on each item separately.

3. Minutes of the January 25, 2021, Special Board meeting.

Board Member Brown moved to approve the minutes. Board Member Dr. Stehno seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved ● Franklin Approved

4. Discussion and possible action to accept resignation of Board Member Adam Reynolds.

Mr. Reynolds sent Chair Scott a resignation email which is included in board packets. Chair Scott stated personal appreciation for Mr. Reynolds service. The school grew a lot during his time on the board and wished him well.

Board Member Stehno moved to approve the resignation. Board Member Franklin seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved ● Franklin Approved

5. Discussion and possible action to approve new board member.

Supt. Banfield presented Wyjuana Montgomery as a candidate for the board.

Board Member Brown moved to approve Wyjuana Montgomery to serve on the board. Dr. Stehno seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved ● Franklin Approved

Chair Scott welcomed Ms. Montgomery to the board. Ms. Montgomery expressed her thanks.

At this time, Ms. Montgomery joined the board and participated in board items.

6. Information to the Board and Discussion

- a. Superintendent Update

Announced an Epic Covid Vaccine pod. It will be March 4 and 5, and there are a total of 1,200 shots for those seeking them. Epic reenrollment is live, as of

yesterday there were 19,000 students that had reenrolled. Families, parents, and students are excited. Introduced new partnership with DHS social workers to make social services available to families. Introduced these social workers, Ronald Bowman, Megan Schoch, Cathy Randels, Chris Helwege, and Bethany Lang.

Supt. Banfield introduced the Epic students of the month, Alex Stahl and Yesenia Pulido.

EPIC and Heritage Academy were honored by the Mexican Government for their support of Spanish-speaking students. The Mexican Consulate donated Spanish-language books and traveled to 50 Penn to make the gift.

EPIC educators participated in mini PLCs recently. Focal points for these professional development days were: testing, team building, OAS standards and SPED compliance, among others.

During National School Choice Week, EPIC was named Charter School of The Year by Choice Matters!

Epic teachers Michelle Woodsbury and Angelia Reich were named Teachers of the Day and featured on KWTW Channel 9.

Supt. Banfield wished congratulations to Gregory Gustas, winner of this year's EPIC Virtual Talent Show, sponsored by the EPIC Student Council. Gregory's talent is piano and he performed Beethoven's Sonata for Piano in C-Sharp Minor during the talent show.

Update on graduation. Ceremonies will be in-person, outdoors, and socially distanced this summer. Families will be able to sit in "pods" for safety. Each ceremony will be live streamed. Multiple ceremonies will take place in Tulsa and Oklahoma City at Drillers Stadium and the Bricktown Ballpark.

b. Financial Update

CFO Josh Brock presented the update. The revenues year to date are \$71.3 million. The expenditures are \$53.2 million. Cash balance is approximately \$26 million. These are from the financial statements prepared by the school treasurer.

c. Educational Management Organization Update

Jason George of the EMO gave the update. Introduced himself, he has been serving as COO since June. It has been an honor to serve. With regards to the update, the past month has seen the enrollment and reenrollment applications including explanations and more clear and user friendly. Enhancements to the RSA program that allow for better usability and reporting. ICAP has been improved to have better reporting.

Z space is a capability that is being brought on. It is a virtual augmented reality tool. It is both interactive and immersive. The vision for this is to place this state of the art technology through distance learning across the state. There are about 7 locations that will host 90 of these z space machines.

In process of beginning scenario planning exercise to handle next school year by contemplating multiple different scenarios, especially related to Covid.

Also recognized Asst. Supt. Scot Trower for his efforts on Z space.

d. Legal Status Update

Gave a brief update on federal programs audit. All corrective action plans have been submitted and approved. Noted that Ben Wadley is serving as Board Clerk and encouraged Board Members to reach out to him with questions.

Purchasing and General Business

7. Discussion and possible action to approve purchase orders and encumbrances through January 31, 2021.

This item was delayed and heard after Item 9. There were about 46 new PO's. The highest one was the SDE reimbursement revolving fund. Will find a Bill summary to send to board members regarding the statute. Board expressed interest in a legislative update to be heard in future board meeting.

Board Member Stehno moved to approve Item 7. Board Member Franklin seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved ●

Franklin Approved ● Montgomery Approved.

8. Presentation, discussion and possible action to approve FY2020 Audit by CBEW.

Chair Scott moved this item to directly after Item 2. Chuck Crooks of CBEW presented the audit to the board. Stated this was a clean opinion on the financial statements. There were no findings on internal controls and compliance. There were no findings in the federal programs single audit as well.

Board Member Brown moved to approve the minutes. Board Member Dr. Stehno seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved ● Franklin Approved

9. Discussion and possible action to approve Agreement with Education Board Partners.

Board Attorney Hickman explained that the cost will be allocated between the two districts on the same basis as other shared services. Josh Brock confirmed this.

Board Member Montgomery moved to approve Item 9. Board Member Stehno seconded the motion.

*Scott Approved ● Brown Approved ● Dr. Stehno Approved ●
Franklin Approved ● Montgomery Approved.*

10. Discussion and possible action to approve testing location agreements.

Asst. Supt. Trower presented this item. There are going to be about 82 sites for state testing. 66 of them are outside sites that we have testing location agreements for to test around 26,000 students. There was an agreement for the site of Tahlequah, it is no longer need and does not need to be approved.

Board Member Stehno moved to approve the testing location agreement excluding the Tahlequah location. Board Member Montgomery seconded the motion.

*Scott Approved ● Brown Approved ● Dr. Stehno Approved ●
Franklin Approved ● Montgomery Approved.*

11. Discussion and possible action to approve Docebo Agreement.

Supt. Banfield presented this item. This is a learning management system for training staff. Epic has over 2,000 employees. This will be an upgrade over the current system. It will scale more effectively and help make sure training is being received and targeted to the needed employees. It will also increase reporting functionality. Gives ability to build more interactive courses. This is a one year agreement. Chair Scott said it sounded exciting and hopes it benefits teachers and staff.

Board Member Montgomery moved to approve Item 11. Board Member Franklin seconded the motion.

*Scott Approved ● Brown Approved ● Dr. Stehno Approved ●
Franklin Approved ● Montgomery Approved.*

12. Public Comments

All meetings of the Board of Education shall be open to the public, and any regular meeting shall include an opportunity for the public to address the Board. Presentations under "Public Comments" are limited to three (3) minutes. Where several people wish to address the same subject, a spokesperson must be selected. The Board Chairman may interrupt and terminate any presentation that is not in accordance with any of these criteria. Board members may not respond to speakers' comments. Matters that are subject to any legal action or investigation are not proper topics of public comment and are not authorized.

No members of the public signed up to provide public comment.

Board Attorney Hickman did make the point that the Board is now majority female. Congratulated new board members. Chair Scott expressed that he is very excited about the new board members and excited for the future.

13. Adjournment

Board Member Stehno moved to adjourn. Board Member Montgomery seconded the motion.

Scott Approved ● Brown Approved ● Dr. Stehno Approved ●

Franklin Approved ● Montgomery Approved.

Meeting was adjourned.

