

MINUTES OF

COMMUNITY STRATEGIES, INC.
EPIC ONE ON ONE CHARTER SCHOOL – BOARD MEETING
4101 NW 122ND STREET, SUITE B
OKLAHOMA CITY, OK 73120

AGENDA

Wednesday, July 18, 2018

1. Call to order and roll call – 6:30 p.m.

*Present: Doug Scott
Liberty Mitchell
Adam Reynolds*

*Others in
Attendance: David Chaney, Supt.
Ben Harris
Josh Brock
Ben Wadley*

*Absent: Mike Cantrell
Betsy Brown*

2. Pledge of Allegiance and Moment of Silence

3. Introductions

None.

Consent Docket (Action)

The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:

4. Minutes of the April 18, 2018, Board meeting.

Purchasing and General Business

5. Discussion and possible action to approve purchase orders and encumbrances through June 30, 2018.

Brock: standard and includes the entire year's transactions

6. Discussion and possible action to approve directors and officers insurance with Western World Insurance Group/Stratford Insurance Company.

Renewal with no changes.

7. Discussion and possible action to approve line of credit with Bank of Oklahoma.

Brock: increased loan amount due to increase in student numbers, lowering

- interest rate of previous loan, never drew on last year's loan, but have this in place in case it is needed before State funding is received.*
8. Discussion and possible action to approve higher interest earning investment account with Bank of Oklahoma.
Brock: moving current account to this one, which increases interest earned by 1.25%
 9. Discussion and possible action to approve temporary appropriations for FY 2019.
 10. Discussion and possible action to approve supplemental appropriations for 2017-2018 SY.
Brock: needed to be increased due to increase in student load
 11. Discussion and possible action to approve Budget for FY2019.
Brock: includes increased teacher pay, savings in insurance, flexible benefits, increase in amount Epic is paying for teacher retirement, and increase in learning fund for each family
 12. Discussion and possible action to approve 50 Penn Place Lease.
Chaney: needing to expand offices with the school's growth, option to extend in 24 months and timed with current administrative office lease in case Epic wants to move admin offices in the future, or just expand.
 13. Discussion and possible action to approve Grace United Methodist Church Lease.
Chaney: location will be a learning center, which is needed because original learning center will not support increased student enrollment
 14. Discussion and possible action to approve Service Agreement for a foreign language platform with Worldwide Tech Connections.
Chaney: will be a button on website that will act as a translator between foreign language speaking families and Epic staff; will also be an instructional tool for teachers whose students may speak a different language than them.
 15. Discussion and possible action to approve FEV Tutor Agreement for 2018-2019 School Year.
Renewal with no changes.
 16. Discussion and possible action to approve CRW to serve as E-Rate consultant.
Renewal with no changes.
 17. Discussion and possible action to approve insurance for FY2019 through Oklahoma School Insurance Group.
Lowers amount paid per teacher, and saves the school approximately \$385k per year.
- Motion to move Consent Docket Item #17 out of the Consent Docket to be voted on separately so Board Member Scott can recuse for potential conflict of interest.
-- Board Member Mitchell moved to move Consent Docket item #17. Board Member Reynolds seconded the motion. The motion to approve passed

unanimously.

18. Discussion and possible action to approve updated 2018-2019 Student/Parent Handbook.

Chaney: yearly update; changes made to even out credits needed to become senior (junior level was too high), and changed valedictorian and salutatorian specifications

19. Discussion and possible action to approve updated 2018-2019 Employee Handbook.

Chaney: yearly update; changes made as to the week the administrative offices are closed in the summer

20. Discussion and possible action to approve 2018-2019 School Calendar.

21. Discussion and possible action to approve 2019 Board Meeting Dates.

1-16-19; 4-17-19; 7-17-19; 10-16-19 -- all at 6:30 p.m. and moved to 50 Penn Place location

Board Member Reynolds moved to approve the Consent Docket without #17. Board Member Mitchell seconded the motion. The motion to approve the Consent Docket passed unanimously.

(Action) #17 Discussion and possible action to approve insurance for FY2019 through Oklahoma School Insurance Group.

Board Member Scott abstains from voting on #17 due to possible conflict of interest.

Board Member Mitchell moved to approve Item #17. Board Member Reynolds seconded the motion. The motion to approve the Consent Docket passed unanimously.

Information to the Board

22. Budget update.

23. Superintendent's Update

Chaney:

- *Epic is growing quickly; spoke of the recent PLC in which 750 teachers attended; the additional new teacher training had 400+ teachers attending;*
- *Epic is having a back to school night Sunday September 16th and renting out Frontier City for a day just for Epic families and staff; will also use this opportunity to have booths from the administrative departments so families can ask questions;*

- *Enrollment is on pace to have 20,389 students at the end of the 1st quarter (combined for Epic One on One and Epic Blended);*
- *Teacher hiring: due to the high amount of students enrolling mid-year, Epic has front-hired teachers and will have them fill in as a “temp” worker to make up for the pay they need until their student rosters are full.*

24. Board Member Comments

None.

25. Public Comments

- a. All meetings of the Board of Education shall be open to the public, and any regular meeting shall include an opportunity for the public to address the Board. Presentations under “Public Comments” are limited to three (3) minutes. Where several people wish to address the same subject, a spokesperson must be selected. The Board Chairman may interrupt and terminate any presentation that is not in accordance with any of these criteria. Board members may not respond to speakers’ comments.

None.

26. Adjournment

Board Member Reynolds moved to approve adjourn the meeting. Board Member Mitchell seconded the motion. The motion to adjourn the meeting passed unanimously.

Board Chairman Doug Scott

Secretary Betsy Brown