

PARENT PORTAL

The EPIC Parent Portal is where student and family information is housed, where you check student grades (we recommend each Monday) and make Learning Fund orders. It's also where you update your contact information if it changes so we can always reach you by email, phone and mail about your child's education. For security, the Parent Portal automatically generates a username for you and will prompt you to change your password 2-3 times during the school year. You cannot ever change your username but you do select your password...but our system does reject passwords deemed weak. Should you forget your username and/or password, "Forgot your username" & "Forgot your password" help is on the home page at epiccharterschools.org. And to help you remember throughout the year, we've provided blanks below for you to write your username and password down and it in a handy place. Password blanks are provided since Parent Portal will prompt you to change it a few times this year.

My username is: _____

Password: _____

Password: _____

Password: _____

IMPORTANT EPIC CONTACTS

- **Enrollment:** 405.749.4550, Option 3 or enrollment@epiccharterschools.org
- **Communications Department:** 405.749.4550 or communications@epiccharterschools.org
- **Graduation Support Manager (Grades 9-12):** Your child's GSM is listed in Parent Portal
- **Registrars/Records Dept:** 405.749.4550, Option 1; email fax@epiccharterschools.org or visit epiccharterschools.org/records-request. Also, registrars for students in grades PK-8 are assigned alpha by student's last name and listed at: epiccharterschools.org/administrative-directory
- **Learning Fund:** 405.749.4550, Option 2 or learningfund@epiccharterschools.org
- **Technical Support:** 405.652.0935 or epiccharterschools.org/technical-support or support@epiccharterschools.org
- **Assets:** 405.749.4550, Option 4 or epiccharterschools.org/returning-materials-to-epic to return equipment or materials

Your first point of contact should always be your teacher and principal. The contact information for your principal is included below the email signature of your teacher's emails. However, if you have an issue that can't be resolved with a principal, our administrative contacts are listed at epiccharterschools.org/administrative-directory and the following are EPIC senior leadership team members you can email if your issues goes unresolved:

Bart Banfield, Superintendent

bart.banfield@epiccharterschools.org

Kenneth Drake, Asst. Supt., Instruction

kenneth.drake@epiccharterschools.org

Shelly Hickman, Asst. Supt., Communications

shelly.hickman@epiccharterschools.org

Chad Dimmick, Asst. Supt., Student Services

chad.dimmick@epiccharterschools.org

Mark Everhart, Managing Dir. of Special Education

mark.everhart@epiccharterschools.org

Justin Hunt, Asst. Supt., Instruction

justin.hunt@epiccharterschools.org

